



## Inclusive Prayer/Meditation/Sensory Room

### Room 408 Space Use Policy

*This space is available for quiet contemplation, meditation, calming sensory overload, reflection, or prayer. Silence is valued in this space. Please use this space for its intended purposes only.*

This space is available on a first come, first served basis, and is not available for reservations. Please limit your use of the room to 20 minutes. Maximum occupancy 8 persons.

To maintain the sanctity of this space for all users, please:

- return all materials to their original locations
- leave equipment in the room
- remember to take your personal belongings with you
- leave the space in the condition you would want to find it in

To maintain a serene environment in the Meditation Room, we ask that you please refrain from any of the following activities:

- consumption of food and beverages
- academic study, group meetings, and any other activity that conflicts with the purpose of the space
- use of electronic devices (laptops, cell phones, tablets, cameras, etc.)
- creating excessive noise and conversation
- use of portable sound systems (earphones must be used for any personal music/sound)
- use of candles, incense, or any open/closed flame or flammable items
- sleeping or lounging
- posting or leaving of any materials, flyers, or brochures of any kind

Lockers are available to store personal belongings *for use in this space* on a quarterly basis



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## Room 408 Locker Policy

Please contact Library Administration, Room 204, 805-756-2345

- Lockers are available for groups or individuals to use on a first come, first served basis.
- Personal locks may not be placed on the lockers. Any personal locks will be removed and destroyed, and the contents of the locker will be removed and taken to Lost & Found at the Front Desk.
- Lockers are for storing items for use in this space only (i.e. prayer mats, yoga mats, mala beads, etc.).
- The following items cannot be stored in the lockers:
  - Food and beverages
  - Backpacks, laptops, library materials, other non-space related items
- The library is not responsible for materials kept in lockers.
- The library reserves the right to open lockers and inspect their contents for library material that has not been checked out. Any such materials found will be returned to their proper locations.
- To ensure the safety of the space for all users, lockers are subject to inspection by the library at any time.
- Remembering the combination is the responsibility of the patron. If a locker user forgets the combination, the contents must be described before the locker is opened.
- At the end of each quarter, any items left in lockers will be removed and sent to Lost & Found at the Front Desk.