

**CAL POLY UNIVERSITY ARCHIVES  
REGISTER OF HOLDINGS**

**100 UNIVERSITY HISTORY**

- 100.01 California Polytechnic School Trustees Minutes, 1902-1916
- 100.03 Circular of the California Polytechnic School
- 100.04 California's Twentieth-Century School
- 100.05 *An Historical Sketch of the California State Polytechnic School*
- 100.05.01 Miossi Collection, 1906-1908, 1913
- 100.06 California Polytechnic School
- 100.07 Cal Poly Pocket Facts
- 100.08 *An Illustrated History of Land Acquisition and Development for Agricultural Education*
- 100.09 *Cal Poly: The First Hundred Years*
- 100.11 Cal Poly 65th Anniversary Year, 1966: Key to Historical Archives, Enrollment Figures
- 100.12 Founders Day
- 101 Cal Poly Centennial
- 104 Time Capsule, 1993

**140 ADMINISTRATION**

- 141 Office of the President
- 141.01 Annual Reports, 1903-1980
- 141.01.02 Biennial Reports 1902-1908
- 141.02 Cal Poly Master Plan, 1949, 1953-54, 1962, 1966,
- 141.02 Cal Poly Master Plan & Environmental Impact Report, 2001
- 141.05 President's Office Files
- 144 Presidential Papers/Speeches

- 144.01 Leroy Burns Smith, Leroy Anderson
- 144.01.02 Margaret Chase
- 144.01.03 Benjamin Crandall Papers
- 144.02 Julian McPhee Papers
- 144.03 Robert E. Kennedy Papers
- 144.03.01.01 Robert E. Kennedy Speeches
- 144.04 Warren J. Baker Papers
- 144.04.01 Baker Forum
- 145 Fall Conference, 1953-1980, 1991-1994, 1995-
- 145.01 Summer Conference, 1968
- 145.02 Outlook: Views from the Administration
- 145.02.01 Cal Poly President's Update
- 150.01 Vice President for Academic Affairs

## **151 INSTITUTIONAL STUDIES**

- 151.01 Cal Poly Fact Book, 1994-
- 151.02 *Oasis*, 1989, 1991-92
- 151.02.02 Poly Review
- 151.03 Annual Report on Enrollment Trends
- 151.04 Retention and graduation reports
- 151.05 Quarterly Internal Report on Enrollment
- 151.05.01 Internal Report on Faculty Characteristics
- 151.05.02 Information Briefs: Enrollment
- 151.06 Quarterly Application Report
- 151.06.01 Information Briefs: Applications
- 151.10 *Polyview* - Characteristics of Students Enrolled
- 151.11 Student Diversity – *Polytrends*
- 151.12 Student Diversity

## **152 INFORMATION SYSTEMS**

- 152.01 *Up to Data*, 1968-1990
- 152.03 Information Systems - Computer Center Annual Report, 1969-1977
- 152.06 Computer Training Classes

## **160 UNIVERSITY COUNCILS**

- 160.01 College Council, 1951-1962
- 160.02 Administrative Council, 1967-1977
- 160.03 Academic Council, 1967-1977
- 165 Academic Senate, 1949-
- 165.01 Academic Senate Minutes and Agendas, 1968 -

## **191 CAL POLY CORPORATION**

- 191 Foundation Board of Directors
- 191.01 Foundation History
- 191.02 Minutes, Agendas and Memoranda
- 191.03 Financial Reports
- 191.04 Annual Reports, 1966-2003

## **196 ALUMNI ASSOCIATION**

- 196.02 Homecoming
- 196.03 Alumni Association Press Releases
- 196.04 Alumni Association Publications

## **200 FACILITIES AND GROUNDS**

- 200.00 Land Acquisitions – Deeds
- 200.01 Land Acquisition – Correspondence
- 200.02 Land Leases
- 200.03 Water Supply
- 200.04 Water Rights, 1920s
- 200.05 Water Agreements, 1920s
- 200.06 Water Rights - Legal Contracts and Correspondence
- 205 Weather Data, 1927-89
- 210 Major Capital Outlay Programs: Master Plan
- 210.01 Five-Year Major Capital Outlay, 1975-80
- 220 Minor Capital Outlay
- 233.01 Report of Educational Facilities, 1951
- 233.27 Health Center Building
- 233.34 Dexter Building
- 233.35 Kennedy Library
- 233.40 Engineering South
- 233.61 Mustang Stadium
- 233.65 University Union
- 233.69 Power Plant, 1911, 1935-1941
- 233.70 Co-Generation Plant
- 233.XX Poly Canyon
- 233.71 Sports Complex 1998
- 234 Space Allocation Report, 1962, 1981-82
- 238 El Corral Bookstore
- 241.01 On Campus Housing – Administration and Residence Halls
- 241.02 Campus Housing
- 242.03 Residential Halls

- 244 Off Campus Housing, 1966-1979
- 246 University Food Service – Foundation
- 264 Plant Operations
- 265 Campus Maps

### **300 HUMAN RESOURCES**

- 300.01 Faculty Personnel Handbook, 1975 – present
- 300.03 Affirmative Action
- 300.03.01 Sexual Harassment Prevention
- 300.05 Management Guide for the Higher Education Employer-Employee Relations Act)
- 300.06 Staff Personnel Handbook, 1989-92
- 300.06.01 Sexual Assault Policy Guidelines, 1991
- 300.06.02 Safe and Responsive Campus Guidelines, 1996
- 300.08 Work Schedule - Calendar Year
- 313 History of Policy, Qualifications and Regulations for Secretarial and Clerical Personnel, 1952, 1954
- 322.01 Salary Schedules, 1946-1995, 1998-2000
- 323 Payroll Calendar
- 360 Grievance Procedures
- 370 Working Conditions and Employee Responsibilities
- 380 Employee Benefits
- 384.01 University Club, 1978-1990
- 384.02 Cal Poly Women's Club
- 384.03 Staff Senate / Staff Council Bylaws and Agenda
- 384.04 Staff Council Update
- 392 Faculty Advisory Committee - Faculty Meetings, 1941-51
- 392.01 Faculty-Administration Relationship - College Council Committee
- 395 Unions
- 396 Nominations of Outstanding Professor Awards, 1977-80

## **400 ACADEMIC AFFAIRS**

- 401 Accreditation, Cal Poly Campus, 1927-1989
- 401.02 Campus Self-Evaluation, 1997-2000
- 402 Professional Accreditation- Departments and Schools

## **410 UNDERGRADUATE PROGRAMS**

- 410.01 College of Agriculture, Food & Environmental Sciences
- 410.02 College of Architecture and Environmental Design
- 410.03 Orfalea College of Business
- 410.04 College of Engineering
- 410.05 College of Liberal Arts
- 410.06 College of Education
- 410.07 College of Science and Mathematics

## **420 GRADUATE PROGRAMS**

- 430 General Education
- 431 External Degree Programs
- 440 Teacher Education
- 450 Related Instructional Programs
- 451 International Education, A.I.D. Programs
- 452 Federal and State Programs
- 452.01 National Youth Administration for California (NYA), 1941-42
- 452.02 Naval Flight Preparatory School, California Polytechnic School
- 454 KCPR Radio
- 461 Continuing Education

463 Cal Poly Arts and Performing Arts Center

**475 LIBRARY**

**480 ACADEMIC PLANNING AND INSTRUCTION**

486.01 Dean's List - Honor List  
486.02 President's List  
486.04 Commencement Addresses  
486.05 Commencement Programs  
486.06 Commencement Certificates  
486.07 Commencement Tree Planting Ceremony: Class Spade  
490.01 University Catalog  
490.02 Class Schedule

**500 ADMINISTRATION AND FINANCE**

500.01 Budget  
502.01 Financial Reports  
502.01.01 Audit Reports

**550 PUBLIC SAFETY**

550.04 Campus crime statistics  
550.05 Environmental and Occupational Safety  
551 Parking  
556 Disaster Preparedness Plan  
556.01 Diablo Canyon Response Plan

## **600 STUDENT AFFAIRS**

- 600 Admissions
- 601.03 Articulation Agreements with Community Colleges
- 602 Matriculation
- 603 Registration

## **610 ACADEMIC RECORDS**

- 611 Records Office
- 617 Grade Processing and Procedures
- 617.05 Grade Frequency Distribution Tables, 1960-62, 1965, 1976 and Grade Point Averages, 1964-1976
- 617.10 Persistence to Graduation Reports
- 619 Candidates for Graduation, Summary of Graduates, 1906-1995

## **630 STUDENT CO-CURRICULAR ACTIVITIES AND ORGANIZATIONS**

- 630.02 Student Government Bylaws and Constitution, 1930-77, 1996
- 630.03 ASI Minutes and Agendas
- 630.04 ASI Financial Statements
- 630.04.01 ASI Children's Center
- 630.04.02 ASI Annual Report
- 630.04.03 ASI Midyear Review
- 630.04.05 ASI Instructionally Related Activities Financial Statement
- 630.07 ASI WOW Week (Week of Welcome)
- 630.08 University Union Financial Statements (UUFS)
- 630.11 ASI Audit
- 633 Student Activity Planning Center Activity Guide, 1972, 1980



- 633.02 ASI Calendar of Events
- 633.03 ASI Speaker's Forum
- 634.50 Tournament of Roses Parade Float Committee

## **636 ATHLETICS**

- 636.01 Mustang Boosters
- 636.05 Media Guide
- 636.08 Programs

## **650 HEALTH SERVICES**

- 652 Coordinating Committee on AIDS and HIV Infection
- 652.02 Health Center

## **660 PLACEMENT CENTER**

- 661.02 *Employment Status Report, 1958-77, 1982, 1989-95 and Graduate Status Report. 2000*
- 661.03 *Surveys of Graduates, Graduate Follow-up Program Survey*

## **700 PUBLIC AFFAIRS**

- 710 Media Relations
- 711 *Cal Poly News - Press Releases*
- 711.01 ASI Press Releases

## **712 UNIVERSITY ARCHIVES PHOTOGRAPH COLLECTION – see [UA Photo Collection Guide](#)**

## **720 SERIAL PUBLICATIONS**

- 721 Official University Publications
- 721.01 Course Catalogs see 490.01
- 721.03 Promotional Brochures and Pamphlets
- 722 Cal Poly Report
- 722.1 The Credit Report
- 723 Mustang Daily [formerly *The Polygram Journal*, *El Mustang*]
- 723.02 The Polytechnic Journal, 1906-1912
- 723.02.01 *El Rodeo*, 1927-1980, 1990
- 723.07 Cal Poly Authors
- 725 Campus publications
- 728 Secondary sources about Cal Poly
- 728.01 *U.S. News & World Report: America's Best Colleges*
- 751.03 Retired Faculty and Staff Club Newsletter
- 775 Tournament of Roses Parade Float Administration – see also 634.50

## **900 CAL POLY REALIA**

### **2000 POLY ROYAL AND OPEN HOUSE**

- 2010.01 Departmental handouts
- 2010.02 Memorabilia - buttons, stickers, ribbons
- 2010.03 Planning - committees and groups, policies and procedures
- 2010.04 Publicity - press releases news articles
- 2010.05 Poly Royal Queen Contest
- 2010.06 Rodeo
- 2010.07 History
- 2010.08 Posters

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