



Robert E. Kennedy Library, California Polytechnic State University, San Luis Obispo, CA 93407 • (805) 756-2345

Constitution

Preamble

We, the students, establish this constitution so the students of Cal Poly may have an organized body to represent the students' needs, concerns, and ideas regarding the Robert E. Kennedy Library.

Article I: Name, Colors, and Vision

Section A Name

The name of this organization shall be the Student Library Advisory Council or otherwise known as SLAC.

Section B Colors

The colors of the Student Library Advisory Council shall be white and green.

Section C Vision

The vision of the Student Library Advisory Council shall be to educate, advocate and improve the Robert E. Kennedy Library by welcoming the student voice.

Article II: Membership

Section A Qualifications

- Applicants and members of SLAC must have a minimum 2.0 cumulative GPA.
- Applicants shall not have any disciplinary issues with the University.
- An ideal applicant and member should be responsible, honest, dependable, and have a desire to improve both the Robert E. Kennedy Library and Cal Poly.

Section B Membership

The number of members of SLAC, counting officers, shall be no fewer than seven and no more than fifteen.

Section C Representation

- There shall be at least one member for every academic college within Cal Poly.
- There shall be one graduate student member.

- There shall be at least one library assistant.
- There shall be at least one representative for Associated Students Incorporated (ASI) and the Student Campus Computing Committee (SC3).
- Ideally additional campus groups will be represented (Inter Housing Council (IHC), Inter Fraternity Council (IFC), Panhellenic Association (PHA), etc.).
- A member representing one of these groups will also simultaneously represent their respective academic college. A member may also represent more than one of these organizations.

Article III: Officers

Section A Officers

The Student Library Advisory Council shall consist of the following officers:

- Chair
- Vice-Chair
- Secretary

Section B Duties

The SLAC Chair shall have the following duties:

- Preside over all meetings of SLAC.
- Call special meetings of SLAC.
- Plan and prepare an agenda for the SLAC meetings.
- Maintain order of SLAC meetings.
- Monitor SLAC activities.
- Appoint all committee members and chairpersons.
- Serve as an ex-officio member of all SLAC committees and as a library representative in all matters concerned with the Robert E. Kennedy Library.
- Vote in SLAC only in cases where his/her vote would affect the result.
- To monitor all SLAC members and enforce each member of his or her responsibility as set forth in this constitution, bylaws, or otherwise stated.
- Declare executive orders in cases of urgency at the needed consent of the Advisor(s).

The SLAC Vice-Chair shall have the following duties:

- Serve as the Chair if the Chair becomes unable to fulfill his or her duties either temporarily or permanently.
- Assist the Chair, if needed, in preparing the agenda for the SLAC meetings.
- Help the SLAC Chair maintain order during SLAC meetings.

The SLAC Secretary shall have the following duties:

- Maintain accurate minutes of each SLAC meeting.
- Complete the minutes in the prescribed format by the next meeting of SLAC for distribution to all members.

- Carry out all necessary correspondence for SLAC, including maintenance of the SLAC Facebook page.
- Oversee or chair a committee responsible for the SLAC newsletter.

Section C Elections

- Elections for the officers of SLAC shall be held during either one of the last two meetings of Spring Quarter or during one of the first two meetings of Fall Quarter.
- During the meeting at which elections shall take place, members will begin by nominating themselves or others. Members may be nominated for more than one position, but may only be elected to one position.
- At the conclusion of nominations, nominated members may be allowed to state to the rest of SLAC why they believe they are qualified for the office which they are nominated.
- A vote by secret ballot will then take place.
- A candidate must receive the votes of a majority of the members of SLAC to be elected to office.

Article IV: Succession

Section A If the Chair cannot fulfill his/her duties because of illness, physical disability, or absence, the Vice-Chair shall assume and carry out the duties of the Chair until the Chair becomes able to resume the duties of his/her office.

If the Chair is permanently unable to fulfill his/her duties, the Vice-Chair becomes the Chair.

After the Vice-Chair, succession to the Chair shall be appointed by a majority vote of the entire membership of SLAC.

Section B Upon the permanent vacancy of the Vice-Chair or Secretary, a new Vice-Chair or Secretary shall be appointed by a majority vote of the entire membership of SLAC.

Article V: Amendments

Section A Amendment Proposal

In order for an amendment to the SLAC Constitution to be considered, it must be submitted to the Chair in writing or via email twenty-four hours prior to a regularly scheduled meeting. No action shall be taken at this time.

Section B Amendment Action

At the next regularly scheduled meeting of SLAC, the proposed amendment shall be read and discussed. A two-thirds (2/3) vote in the affirmative is necessary to approve a proposed amendment.

Article VI: Enactment

Section A Enactment

This Constitution shall be permanently enacted after a two-thirds (2/3) vote in the affirmative by the 2011-2012 Student Library Advisory Council and approval by appropriate library and university administration.