

Learning Commons - Everyday Jobs and Statistics

Day of the Week _____

Date _____

Questions - how many? _____

Technical/Printing	Other	Research

EVERYDAY	
First Thing:	
Chairs, Supplies Labs	Print Name
Supplies, Schedules Collab Rooms	Print Name
Post schedules 303, 411, 502	Print Name
Paper LC Counter	Print Name
Paper 216A	Print Name
Paper 216B	Print Name
Paper 217C	Print Name
Paper 217D	Print Name
Paper LC Desk	Print Name
Paper 301 Grad Study	Print Name
Paper 3rd floor	Print Name
Paper 4th floor	Print Name
Paper 5th floor	Print Name
Lost & Found to Circulation	Print Name
1:00 - 2:00pm	
Paper LC Counter	Print Name
4:30 pm (Last person scheduled)	
Paper LC Counter	Print Name
Paper 216A	Print Name
Paper 216B	Print Name
Paper 217C	Print Name
Paper 217D	Print Name

Daily Notes